

Patoka Community Unit School District #100

Board of Education Regular Monthly Meeting Minutes

February 15, 2024 - 6:00 PM

Location: High School Library

Minutes recorded by: Kimberley Hassell, Board Recording Secretary

Meeting Presided by: Board President Andy Goldsboro

Pledge of Allegiance.....

1. Call the Regular Monthly Meeting to Order/Roll Call

- a. Members present: Andrea Thompson, Jeremy Landreth, Russell Adams, Andy Goldsboro, Cassie Huffman, Mark Payne
- b. Members absent: Kurtis Belcher
- c. Non-Members present: Superintendent Justin Venhaus, Principal Phillip March, Tom Chapman

2. Motion to Approve the Agenda:

- a. Motion by Landreth, second by Payne to approve the Agenda as it stands.
- b. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Goldsboro: Y, Huffman: Y, Payne: Y
(Approve: 6) (Opposed: 0) Motion Passed

3. Public Comment: None

4. Consent Agenda:

- a. **Approve minutes of regular monthly board meeting held on January 18, 2024.**
- b. **Approve payment of paid bills and bills payable**
- c. **Approve January payroll**
- d. **Approve Treasurer's Report**
- a. Motion by Payne, second by Adams to approve the Consent Agenda as it stands.
- b. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Goldsboro: Y, Huffman: Y, Payne: Y
(Approve: 6) (Opposed: 0) Motion Passed

5. Superintendent's Report

- a. Maintenance report
Mr. Venhaus presented the maintenance report which included Health Life Safety inspection items and that the FY24 Maintenance Grant has been approved. He added that Tom is scheduling work to be done on the bleachers at the softball field and the automatic door openers; weight room is complete and he is ready to apply for the occupancy permit.

Kurtis Belcher entered the meeting at 6:07.

b. Staffing Update

Mr. Venhaus informed the board that as of now there are no retirees, no RIF's and no staff leaving this year.

c. High school graduation date – Sunday, May 19th at 2 PM; JH promotion TBD
Informational

6. Principal Report

Mr. March provided the board with upcoming dates/events, discipline. The data time on the early out Wednesdays has been helpful for the teachers as they have been able to collaborate on I Ready, IAR, IL Science Assessment and the SAT's.

He added that the IL 5 Essentials survey is still in process; they need at least 20% of parent participation for each school and that all teaching staff's evaluations have been completed.

7. Discussion

a. Summer School

Mr. Venhaus provided past years summer school enrollment numbers and he does not recommend having it this year for JH or HS due to the low enrollment numbers. He asked the board if they would like to see summer school for the elementary as he would need to start the process. Thompson asked about the intervention team and that being a benefit to not have to have summer school for elementary. The consensus was to not go forward with any summer school unless there was a need.

b. Parking Lot

Mr. Venhaus informed the board that the parking lot was needing some work as it has not been chipped since 2017. He said Tom had obtained an estimate from Vandalia Asphalt for 24k. He added that Tom was having one of the culverts replaced by IDOT.

c. Little Six Conference

Mr. Venhaus informed the board that Mrs. Pearce had discussed entering into a new JH conference called Little Six. Landreth said since we co-op with Odin already that the Oil Belt Conference has better locations and would like to see us continue there.

Mr. Venhaus brought up the upcoming Eclipse stating that some surrounding schools are planning to take that day off due to safety concerns in the area. He stated that he would still like to be in school and give the students and staff the time outside to view the eclipse, the board agreed.

d. Transportation Contract – Item #2, Item #3

Mr. Venhaus said that the attorney had reviewed the bus contracts and has recommended some change in some of the language and that he will have it placed in the local papers for bid. He said that he had spoken with the contractors to see how many students were riding their buses each day, he added that the district currently has five daily regular routes, the daily Vandalia route to Okaw, Centralia to Kaskaskia College, Sandoval HS nursing program and the special Ed routes to Centralia as well. Mr. Landreth spoke in favor of adding a route that would cover taking the kids

to and from practices for sports that are co-opted at other districts, he added that kids are currently carpooling that isn't exactly legal for them to do. Mr. Venhaus said that he had obtained a quote for a district bus that would be around 100k. Mr. Venhaus asked the board members if anyone was wanting to add or remove a route. Mr. Goldsboro asked if transporting for practices would have to be a regular route, Mr. Venhaus not sure at this time. Mr. Landreth stated that it would be nice if we could hire assistant coaches from our district that could drive the students back and forth in school vehicles.

e. High School Graduation date

Mr. Venhaus provided the board with a few dates for graduation; they chose to go with May 19th at 2:00 PM.

8. Motion to adjourn to executive session - The appointment, employment, compensation, discipline, performance, or dismissal of a specific employee, independent contractor, or volunteer of the district. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.

a. Motion by Belcher, second by Payne to adjourn to executive session.....

b. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Goldsboro: Y, Huffman: Y, Payne: Y, Belcher: Y (Approve: 7) (Opposed: 0) Motion Passed

Time: 6:57 PM

a. Motion by Belcher, second by Landreth to return to regular session.....

b. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Goldsboro: Y, Huffman: Y, Payne: Y, Belcher: Y (Approve: 7) (Opposed: 0) Motion Passed

Time: 9:06 PM

9. Items Requiring Action

a. Consideration of resignation(s) None

b. Consideration of employment(s)

Motion to hire Paula Copple as the HS Volleyball Coach, pending completion and passing of a background check and completion and passing of an employment history review.

a. Motion by Landreth, second by Payne to approve.

b. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Goldsboro: Y, Huffman: Y, Payne: Y, Belcher: Y (Approve: 7) (Opposed: 0) Motion Passed

c. Consideration of adopting PRESS policies 113

Motion to adopt PRESS Policies 113

a. Motion by Payne, second by Belcher

b. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Goldsboro: Y, Huffman: Y, Payne: Y, Belcher: Y
(Approve: 7) (Opposed: 0) Motion Passed

d. Consideration of lawn service contract with Hyde's Lawn Service

Motion to renew lawn service contract with Hyde's Lawn Service for 2024 season.

a. Motion by Belcher, second by Landreth

b. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Goldsboro: Y, Huffman: Y, Payne: Y, Belcher: Y
(Approve: 7) (Opposed: 0) Motion Passed

e. Consideration of superintendent contract renewal

Motion to renew contract with Superintendent Justin Venhaus beginning on July 1, 2024 and ending on June 30, 2029.

a. Motion by Landreth, second by Payne

b. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Goldsboro: Y, Huffman: Y, Payne: Y, Belcher: Y
(Approve: 7) (Opposed: 0) Motion Passed

f. Consideration of updating mileage reimbursement

The IRS/Federal standard mileage reimbursement rate has increased from 65.5 cents per mile to .67 cents per mile.

Motion to raise the district mileage reimbursement rate to .67 cents per mile.

a. Motion by Belcher, second by Payne

b. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Goldsboro: Y, Huffman: Y, Payne: Y, Belcher: Y
(Approve: 7) (Opposed: 0) Motion Passed

g. Consideration of school resource officer contract with Marion County Police Department.

Motion to approve a three year contract, starting with the 2024-2025 school year, for a school resource officer with the Marion County Police Department. This SRO would be equally shared with South Central School District #401, with each district paying 50%. Approval of this contract is contingent on south Central School District #401 also approving the contract.

c. Motion by Adams, second by Thompson

d. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Goldsboro: Y, Huffman: Y, Payne: N, Belcher: N
(Approve: 5) (Opposed: 2) Motion Passed

h. Consideration of purchasing metal detectors. TABLED

10. Motion to Adjourn

- a. Motion by Payne, second by Landreth to approve adjournment
- b. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Goldsboro: Y, Huffman: Y, Payne: Y, Belcher: Y
(Approve: 7) (Opposed: 0) Motion Passed

Time of adjournment: 9:20 PM

Andy Goldsboro, President

Cassie Huffman, Board Secretary